

**Minutes of the Pre Bid Conference held on 12.12.2011 regarding consultancy services of 3<sup>rd</sup> Party technical supervision, monitoring & quality assurance of civil works for Ambala and Hisar division under SSA.**

Following participants of respective agencies attended the Pre Bid Meeting held on 12.12.2011 for tender of consultancy services for 3<sup>rd</sup> Party technical supervision, monitoring & quality assurance of civil works for Ambala and Hisar division under SSA, to be received up to 23.12.2011.

1. Lt. Col. A.S.Mongia (Retd.), M/s Pragya Consultancy, Chandigarh.
2. Sh. Akshay Sama Engineer M/s WAPCOS Ltd.
3. Sh.Dinesh K.Tiwari, M/s Velosi Certification Services (India) Pvt. Ltd.
4. Sh. Tarun Mathur, Architect Yetinder Mathur
5. Er. V.P.Dhingra, M/s Creative Consortium MDC, Panchkula.
6. Sh.Manoj Maheswire M/s IPE (Pvt.) Ltd., New Delhi.
7. Sh.Gursharan Singh & Sh. Inderjit Singh, M/s SGS India (P) Ltd.

The clarifications sought by some consultants are as under:-

Sr. No.	Clause	Clarification Sought by	Clarification sought	Reply to clarification by HSSPP
1.	Under clause 7 (b) of pg-5.	Sh. Tarun Mathur, Architect Yetinder Mathur	Enquired regarding basic criteria for participation	It was explained to consultants that basic criteria for participating in the process is amount of similar work done and minimum financial turn over criteria, as per bidding document.
2.	Under Clause no.4.8 of pg-9	--do---	Any relaxation in appointment of key personnels as all key personnels cannot be managed/ arranged at the time of submitting technical bid and qualification of key personnel.	It was clarified that the consultant have to submit the CV of five key personnels at the time of submitting the technical bid and remaining five key personnels can be deployed within 30 days from the date of issue of letter of acceptance for each division.  Qualification of Key personnel: The key personnel should be B.E (Civil) and one year experience of civil works or eligible retired engineer, as per bidding document.
3.		--do--	Earnest Money/Bid Security	Clarified that bid security may be deposited in form of bank draft or bank guarantee. The format of bank guarantee is given at Annexure-4 of bid document.
4.		M/s Pragya Consultancy	Whether the consultancy of 3 <sup>rd</sup>	As per bid document.

			party work is time bound or job orientated.	
5.		M/s Velosi Certification Services (India) Pvt. Ltd.	Sought regarding the clarification of the criteria of evaluation	Evaluation will be done on basis of five key personnels & other facts as per bidding document.
6.	Under clause 4.10 of pg-11	--do---	Consultants sought for clarification regarding number of visits at each site by key personnels.	The consultant shall visit each site for minimum 5 times, as provided in DNIT.
7.	Under Clause 4.22 of pg-10	M/s SGS India (P) Ltd.	The consultants asked for clarification regarding review/coordination meetings.	Co-ordination/review meeting to be held monthly at State Level and weekly meeting every Saturday at district level.
8.	Under Annexure-A of pg-14	--do--	Sought district wise break up of estimated amount of civil work	It is mentioned in Annexure-A of page-14 of DNIT.
9.	Under Annexure-B of pg-15.	--do--	Tests to be carried out at division or district level.	Tests may be carried out at division level i.e. should not exceed 10% or 25% of total no. of units, as given in the bid document. The total units includes all districts of particular division.
10.		All Consultants	Sought for clarification of reports of test results and bill performa	The performa for submitting bills for checking of works and the abstract performa for report of test results and bills performa of test results were provided to all consultants and the copy of the same is attached with these minutes.
11.	Under Clause 4.5 of pg-9	M/s Creative Consortium, Panchkula	Sought for clarification of establishment of lab.	It was clarified if the consultant has no facility of laboratory for material testing, shall carry out MOU with a reputed material testing laboratory.
12	Under Clause 4.27 of pg-11	--do--	Regarding Attendance of key personnels	This clause was clearly clarified that key personnel shall mark their attendance either in DPC office of concerned district or open a separate office in each district for marking his attendance except Sunday.
13		M/s IPE Pvt. Ltd.	Regarding work execution authorities	It was clarified that the work is being executed through SMC i.e. School Management Committee.