

Minutes of the Pre Bid Conference held on 12.12.2011 regarding consultancy services of 3rd Party technical supervision, monitoring & quality assurance of civil works of RMSA.

Following participants of respective agencies attended the Pre Bid Meeting held on 12.12.2011 for tender of consultancy services for 3rd Party technical supervision, monitoring & quality assurance of civil works of RMSA, to be received up to 27.12.2011.

1. Lt. Col. A.S.Mongia (Retd.), M/s Pragma Consultancy, Chandigarh.
2. Sh. Akshay Sama (Engineer), M/s WAPCOS Ltd.
3. Sh.Dinesh K.Tiwari, M/s Velosi Certification Services (India) Pvt. Ltd.
4. Sh. Tarun Mathur, Architect Yetinder Mathur
5. Er. V.P.Dhingra, M/s Creative Consortium MDC, Panchkula.
6. Sh.Manoj Maheswire M/s IPE (Pvt.) Ltd., New Delhi.
7. Sh.Gursharan Singh & Sh. Inderjit Singh, M/s SGS India (P) Ltd.

The clarifications sought by some consultants are as under:-

Sr. No.	Clause	Clarification Sought by	Clarification sought	Reply to clarification by HSSPP
1.	Under clause 7 of pg-5.	Sh. Tarun Mathur, Architect Yetinder Mathur	Enquired regarding basic criteria for participation	It was explained to consultants that basic criteria for participating in the process is amount of similar work done and minimum financial turn over criteria, as per bidding document.
2.	Under Clause no.4.8 of pg-11	--do---	Any relaxation in appointment of key personnels as all key personnels cannot be managed/ arranged at the time of submitting technical bid and qualification of key personnel.	It was clarified that the consultant have to submit the CV of 10 key personnels at the time of submitting the technical bid and remaining 32 key personnels can be deployed within 30 days from the date of issue of letter of acceptance. Qualification of Key personnel: The key personnel should be B.E (Civil) and one year experience of civil works or eligible retired engineer, as per bidding document .
3.		--do---	Earnest Money/Bid Security	Clarified that bid security may be deposited in form of bank draft or bank guarantee. The format of bank guarantee is given at Annexure-4.
4.		M/s Pragma Consultancy	Whether the consultancy of 3 rd party work is time bound or job orientated.	As per bid document.
5.		M/s Velosi	Sought regarding	Evaluation will be done on

		Certification Services (India) Pvt. Ltd.	the clarification of the criteria of evaluation	basis of ten key personnels & other facts as per bidding document.
6.	Under clause 4.10 of pg-no.11	--do--	Consultants sought for clarification regarding number of visits at each site by key personnels.	The consultant shall visit each site for minimum 5 times, as provided in DNIT.
7.	Under Clause 4.22 of pg-12	M/s SGS India (P) Ltd.	The consultants sought for clarification regarding review/coordination meetings.	Co-ordination/review meeting to be held monthly at State Level and weekly meeting every Saturday at district level.
8.	Under Annexure-A of pg-15 & 16	--do--	Sought district wise break up of estimated amount of civil work	It is mentioned in bidding document under Annexure-A of Page-15 & 16.
9.	Under Annexure-B of pg-17.	--do--	Tests to be carried out at division or district level.	Tests may be carried out at division or district level but should not exceed 10% or 25% of total no. of units, as given in the bid document. The total units includes all districts of particular division of the state.
10.		All Consultants	Sought for clarification of reports of test results and bill performa	The performa for submitting bills for checking of works and the abstract performa for report of test results and bills performa of test results were provided to all consultants and the copy of the same is attached with these minutes.
11.	Under Clause 4.5 of pg-10	M/s Creative Consortium, Panchkula	Sought for clarification of establishment of lab.	It was clarified that four such labs at different places will be set up/MOU signed with four labs throughout the length and breadth of the state.
12.	Under Clause 4.27 of pg-12	--do--	Regarding Attendance of key personnels	This clause was clearly clarified that key personnel shall mark their attendance either in DPC office of concerned district or open a separate office in each district for marking his attendance except Sunday.
13.		M/s IPE Pvt. Ltd.	Regarding work execution authorities	It was clarified that the work is being executed through SMC i.e. School Management Committees.